

**MGT.COUNCIL MEETING ON TUESDAY,1/06/2021****AGENDA**

- 1.Silent Prayer
- 2.Introductory remarks -AD
- 3.Patrician College Social responsibility towards Covid Challenges -Dr.Sindhu
- 4.Academic Calendar for June 2021 & Policy and Guidelines for Online classes - Mrs.Anandapriya
- 5.Admission Status - Principal
- 6.Any other Matter
- 7.Concluding remarks - Director/Secretary
- 8.Vote of thanks

MEMBERS PRESENT:

- 1.Dr. Fatima Vasanth, Academic Director
- 2.Dr. Arokiamary Geetha Doss, Vice Principal (Shift II)
- 3.Dr.B. Meena, Vice Principal (Shift I)

Sno	AGENDA	DISCUSSION & DECISION	IN-CHARGE	ATR
2	Workshop on Road map for NIRF Ranking	It was decided to organise workshop on Road map for NIRF Ranking for HODs,Cells, Clubs coordinators and IQAC Core Committee on 14/6/2021	Principal	workshop on Road map for NIRF Ranking Proposal will be presented in management council meeting on 08/06/2021
6	Vision and Mission	It was decided to reframe the vision and mission of the college	AD	The reframed Vision and Mission will be presented on 8/6/2021 for approval
9	Policy & Guidelines for online classes	It was decided to frame the policy and guidelines for online classes and to be circulated among the faculty members	Principal	Circular sent to all faculty on 07/06/2021

**MGT. COUNCIL MEETING, TUESDAY, 03/08/202****Venue : Director's Office****Members**

1. Bro.Dr.A. Stanislaus, Director and Secretary
2. Dr. Fatima Vasanth, Academic Director
3. Dr.Usha George, Principal
4. Dr.Geetha Rufus, Vice Principal, Shift II
5. Dr.B.Meena , Vice Principal, Shift I

Agenda

- 1.Prayer
- 2.Introductory Remarks - AD
3. Status on converting the PG Department of Commerce Shift I into Research department of Commerce and Ph.D Guideship.-Principal
- 4.Magazine Status – Dr.Geetha Rufus
5. Any other matter
- 6.Concluding remarks - Director/ Secretary

Decision Taken	Official Incharge	Timeline	ATR
Circular to be sent to all faculty about the Revised NAAC criterion convenors and working committee 2021-2025	AD	03/08/2021	Circular sent on 03/08/2021
List of agencies providing scholarship to be displayed in all Noticeboard	Principal	05/08/2021	Displayed in all college and Department notice board

MANAGEMENT COUNCIL MEETING HELD ON 06/07/2021
Venue : Director's Office
Members

1. Bro.Dr.A. Stanislaus, Director and Secretary
2. Dr. Fatima Vasanth, Academic Director
3. Dr.Usha George, Principal
4. Dr.Geetha Rufus, Vice Principal, Shift II
5. Dr.B.Meena , Vice Principal, Shift I

SL.NO	AGENDA	DISCUSSION & DECISION	IN-CHARGE	TIMELINE	ATR
2	Certificate Course	Revised Policy for certificate courses will be circulated to all Hods	AD	07/07/2021	Revised Policy for certificate courses sent to all Hods on 08/07/2021
3	Inauguration of E Block	Tentative date will be decided in next week for the inauguration of E Block	Director	15/07/2021	Inauguration of E Block will be on Thursday, 31/07/2021
13.	Poor performing Faculty	Hods should send mail to principal about the poor performing staff	Principal	07/07/2021	Circular sent to Hods on 08/07/2021

**MGT.COUNCIL MEETING ON TUESDAY,14/12/2021 @11 A.M****Venue: Director's Office****MEMBERS**

1. Bro.Dr.S.Arockiaraj, Director and Secretary
2. Dr. Fatima Vasanth, Academic Director
3. Dr.Usha George, Principal
4. Dr.Geetha Rufus, Vice Principal, Shift II
5. Dr.B.Meena , Vice Principal, Shift I

AGENDA

- 1.Silent Prayer
- 2.Introductory Remarks - AD
3. Regular Classes for First years - Dr.B.Meena
4. Dr. Senthil Kumaran - Resignation - AD
5. Language Lab - Dr. Geetha Rufus, VP
6. Reschedule of Department Visits - Dr.B.Meena
7. Private Scholarship - AD
8. Mrs.K.Gayathri LOP- AD
9. Mr.Vivekandan, French - Change of Timings -AD
10. Proposal for Constructing IOT Lab - Dr.B.Meena
11. Distribution of Note Books - AD
12. Bharathi - Support Staff Gate Keeper -AD
13. Any other Matter
- 14.Concluding Remarks - Director/Secretary

MINUTES & ATR FOR THE MGT.COUNCIL MEETING ON TUESDAY,14/12/2021 @11 A.M

Decision Taken	Official Incharge	Timeline	ATR
Raising funds through Musical play /workshops by Fine Arts	AD	1st Week of February	Mr. Daniel & Ms.Leanne will be coordinators of the programme
Welfare Schemes for Staff viz., counselling for staff	AD		Discussion with Dr. Raja & Team for counselling services
Remedial classes timing 9 am to 10 am 1 pm to 2 pm	Principal		Mail sent to all faculty

**MANAGEMENT COUNCIL MEETING HELD ON 30/06/2021****Agenda**

- 1.Silent Prayer
- 2.Introductory Remarks –AD
- 3.List 3 – Deserving students for fees concession –VPs
- 4.Any other matter
- 5.Concluding remarks –Director/Secretary
- 6.Vote of thanks

**MINUTES & ATR OF THE MANAGEMENT COUNCIL
MEETING HELD ON 30/06/2021**

Decision Taken	Official In charge	Timeline	ATR
Discussion with the concerned HODs by the respective convenors Application,Interview and confirmation of seats process will be carried out The provisional admission process alone will be suspended till further communication from the Principal	AD & Principal	29/6/2021	Informed in the Meeting convened by the convenors
Mail to be sent to all faculty <ul style="list-style-type: none">• New Clause in resignation policy Faculty resigning during academic year (June to April) will pay one month salary or submit Three months prior notice	AD	30/06/2021	<ul style="list-style-type: none">• Mail sent